



## Missing Parts/Damage Form

In the event that you should be missing a part or have a damaged unit, use this form to get the items you need. Fill out all of the necessary information and fax this form to (563) 557-0300. All claims must be made within 30 days of purchase.

Print the assembly directions for the product and circle the part needed in the drawings as well as in the parts list. An example is shown below. ***If the part you require is left or right side specific, be sure to note this. Describe left or right side as if you are sitting on the unit.***

We can ship the part to either the store or the customer.

### Ship to:

*Please print clearly.*

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

This address is  Store  Customer residence

*In case we need to contact you to clarify your order, please provide contact info and check a box if you have a contact preference.*

Phone \_\_\_\_\_

Email \_\_\_\_\_

Description of parts needed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

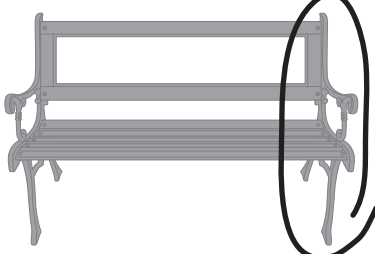
\_\_\_\_\_

*In an effort to improve quality control we would appreciate you taking the time to give us a bit of information regarding your purchase.*

Date purchased \_\_\_\_\_

Name of Retailer \_\_\_\_\_

### Example



Parts List	
<u>Cast iron leg frame</u>	<b>Left</b> 2
Cast iron backrest/wood frame	1
Wooden seat slats	5
Seat brackets	2
Mounting hardware	
Nuts/bolts	14
Wood screws	10

**FAX to: (563) 557-0300**